

# **Takedown Policy**

### Introduction

We are committed to respecting the intellectual property rights of others and expect our users to do the same. This Takedown Policy outlines our process for responding to claims of illegal or infringing content on our platform. We adhere to the standards set forth by Visa and Mastercard, ensuring that all reported content is reviewed and addressed promptly and thoroughly.

### **Reporting Infringing or Illegal Content**

If you believe that any content on our platform infringes your intellectual property rights or is otherwise illegal, please submit a notice with the following information:

- 1. **Identification of the material** that you claim is infringing or illegal, including a description of where it is located on our platform.
- 2. Your contact information, including your name, address, telephone number, and email address.
- 3. **A statement** that you have a good faith belief that the use of the material in the manner complained of is not authorized by the intellectual property owner, its agent, or the law.
- 4. **A statement** that the information in the notification is accurate, and under penalty of perjury, that you are authorized to act on behalf of the owner of the exclusive right that is allegedly infringed.
- 5. Your physical or electronic signature.

#### Submitting a Takedown Notice

You can submit your takedown notice to our designated agent through the following methods:

- Email: info@proven-solutions.nl
- Mail: PROVEN B.V. Kaldenkerkerweg 20 5913 AE Venlo Netherland

## **Review and Response Process**

- 1. Acknowledgment: We will acknowledge receipt of your takedown notice within 24 hours.
- 2. **Assessment**: Our compliance team will review the notice to assess its validity and completeness.
- 3. **Action**: If the notice is deemed valid, we will promptly remove or disable access to the allegedly infringing or illegal content. We will also notify the content provider of the takedown request and provide them with an opportunity to respond.

Date of Approval: 2024-03-05